



## Childsafe Protocol - Ministry In Practice

### *“Safeguarding Children and Young People in the Church”*

**All Nations Church of Luxembourg** recognizes the special status of children and young people. Because of their vulnerability, children and young people will be awarded special protection. They are to be respected as persons in their own right, created and loved by God. We therefore propose to care for them with the love and respect that honors God.

#### **YOU MUST...**

- Treat all children and young people with respect.
- Provide an example of good conduct you wish others to follow.
- Ensure that, whenever possible, there is more than one adult present during your organization’s activities with children or young people, or at least that you are within sight or hearing of others.
- Respect a young person’s right to personal privacy.
- Encourage young people and adults to feel comfortable and caring enough to point out attitudes or behavior they do not like.
- In your conduct, remember that someone else might misinterpret your actions, no matter how well-intentioned.
- Be aware that even caring physical contact with a child or young person may be misinterpreted.
- Recognize that special caution is required in moments when you are discussing sensitive issues with children or young people.
- Operate within the Church’s “Requirements for Child Safety”.

#### **YOU MUST NOT...**

- Have inappropriate physical or verbal contact with children or young people.
- Make suggestive/derogatory remarks or gestures in front of children or young people.
- Jump to conclusions about others without checking facts.
- Exaggerate or trivialize child abuse issues.
- Show favoritism to any individual.
- Rely on your good name or that of the Church to protect you.
- Believe “it could never happen to me”.
- Take a chance when common sense, policy and practice suggest another more prudent approach.

## WHAT TO DO...

### If a child or young person discloses to you abuse by someone else:

- Allow him or her to speak without interruption, accepting what is said, but do not investigate.
- Alleviate feelings of guilt and isolation, while passing no judgment.
- Let them know you are glad they have shared this information with you.
- Advise the child or young person that you must pass on the information.

### If you suspect a child or young person is being abused, emotionally, physically or sexually:

- Report the matter to your Children & Youth Ministry Coordinators, Childsafe Coordinator or Pastor.

### If you receive an allegation about any adult or about yourself:

- Immediately, tell your Children & Youth Ministry Coordinators, Childsafe Coordinator or Pastor.

### In all cases:

- Record the facts and report these to your Children & Youth Ministry Coordinators, Childsafe Coordinator or Pastor.
- You must refer; you must not investigate.
- If parents are not aware of the concern, the Children & Youth Ministry Coordinators, Childsafe Coordinator or Pastor will communicate with the parents.

The **Children & Youth Ministry Coordinators, Childsafe Coordinator and Pastor** will work together as a response team and will inform one another of concerns as is appropriate. Contact information is as follows:

#### Ministry Contact:

**Beth McMinimy**

Tel: 26 33 40 11

Email: [b.mcminimy@gmail.com](mailto:b.mcminimy@gmail.com)

#### Childsafe Coordinator

**Stacy Foster**

Email: [childsafecoordinator@ancl.lu](mailto:childsafecoordinator@ancl.lu)

#### Pastor

**Paul McMinimy**

Tel: 26 33 40 11

Email: [p.mcminimy@allnationschurch.lu](mailto:p.mcminimy@allnationschurch.lu)

#### **Kanner-Jugendtelefon (KJT):**

**Luxembourg local organization**

*KJT gives every child and every young person an opportunity to be heard, it not only advises and supports them but also, anyone who is involved with them, in their daily concerns, questions, fears and problems and during times of crisis.*

[www.kjt.lu](http://www.kjt.lu) (Kanner-Jugendtelefon)

Tel: 116 111 (site is available in English/German/French)